

# 99s SCS Fall Board Meeting Colorado Springs, CO September 30, 2005

Governor Kris Irvin called the meeting of the Board to order at 10:00 am, Friday, September 30.

## **2007 International Conference Report:**

Conference Chair Jan McKenzie updated the Board on the progress that the Conference Advisory Committee has made for the 2007 International Conference in Colorado's Boulder/Denver area. A contract has been signed with Lake Shores Lodge. Committee chairs have been secured for most events except Entertainment. A formal invitation from our Section will be presented in Washington D.C. Sharon Delay of the High Country Chapter will chair scripting for the presentation. Input is needed by section members for a conference logo to be voted on at the Spring Section Meeting. Board members discussed the need of having a Section Business Meeting prior to the International Conference, which could be held Wednesday from 10:00 am to 1:30 pm with brunch. Linda Horn & Anna Taylor noted that monies could be drawn out of the Section Special Projects fund to help with startup costs for the International Conference. Chris Swain made a motion to request \$5,000 to be drawn on an as-needed basis for the 2007 Conference. The motion was seconded by Deb Price and approved by the Board. These amounts will be repaid at the end of the Conference.

## **Section Financial Report:**

Treasurer Jan McKenzie distributed the treasurer's report noting that our money market funds are now with MBNA, our new account in Delaware. The funds were changed from Morgan Stanley to MBNA because of fee charges. We are now receiving 3% (per annual) on this account as compared to our previous 1.36% with Morgan Stanley. Our six-month CD is earning 3.5%. The closing section balance in checking at the end of the fiscal year was \$2,364.11 with a current balance of \$2,680.43. MBNA has a balance of \$8,448.35. An email to chapter chairs requesting a donation to the *Approach* had an additional nine chapters responding before May 31<sup>st</sup> with another six chapters responding after June 1<sup>st</sup>. Discussion followed pertaining to the distribution of excess revenues for contributions on a percentage basis at the Spring Section Meeting. Kris suggested that a donation be made for the Archive Room Floor Remediation. Anna Taylor will make the motion at the business meeting to request \$1,000.00 be donated toward this project.

## **Section Officers Nominating Committee:**

Committee Chair Phyllis Wells presented her report to the Board. The committee consists of Phyllis, Nancy Aldrich and Lois Gronau-Fietz. Phyllis has updated the "Intent to Seek Election" form for section officers, with Linda Horn emailing it to all Chapter Chairs. Each committee member will personally contact chapter chairs for recommendations for possible candidates needed by a November 30<sup>th</sup> deadline. The ballots will be printed in the Spring *Approach*. Governor Kris Irvin will appoint an Elections Committee Chair to process the ballots.

### **Section Officer SOPs:**

Vice-Governor Chris Swain is chairing this committee with input from Anna Taylor, Frances Luckhart and section members. Linda Horn suggested meeting after the International Board Meeting in Oklahoma City.

### **Section Meeting SOPs:**

Frances Luckhart, Ginny Boylls and Sophie Thibodeaux are on this committee. Kris stated that the SOPs should be re-organized to state what is mandatory and what is optional in hosting a section meeting.

### **Section Meeting Rotation:**

Vice-Governor Chris Swain handed out the proposed Section Meeting Rotation Schedule. The Colorado Chapter asked to switch host dates with another chapter to allow them time to re-coup from hosting the 2007 International Conference. Chapter Chair Mary Wheelock, of the Golden Triangle Chapter, stepped in to the meeting and gave her approval to switch dates with the Colorado Chapter. Golden Triangle will host the Fall 2009 Section Meeting.

**Additional Advisors:** Jill Williams of the Dallas Chapter will be our NASA advisor.

### **Old/New Business:**

Anna Taylor brought up the possibility of switching the date that we elect and install our officers to the Spring Section Meeting to better coincide with the fiscal year. Anna will review the Bylaws and make recommendations. Jody McCarrell stated that it would allow for a better officer transition and lessen confusion. Discussion followed.

**Closing:** Governor Kris Irvin adjourned the meeting at 11:25 am.

**Attendees:** Diane Rose, Kris Irvin, Jan McKenzie, Linda Horn, Beverly Stephens, Chris Swain, Phyllis Scott, Penny White, Phyllis Wells, Jody McCarrell, Margie Richison, Anna Taylor, Deb Price.

Respectfully submitted,

Diane F. Rose  
Secretary

Minutes read by: Linda Horn, Colorado Chapter  
Deb Price, Colorado Chapter